

MINUTES (in Review)



METHOD SCHOOLS- BOARD OF DIRECTORS MEETING

Name:	Method Schools Corporation
Date:	Tuesday, March 26, 2024
Time:	6:03 PM to 7:24 PM (PDT)
Location:	Default Location, 38750 Sky Canyon Drive, Murrieta, CA, USA
Board Members:	Carolyn Andrews, Gloria Vargas, Shannon Clark, Tyler Roberts
Attendees:	Jade Fernandez, Jessica Spallino, Mark Holley, Sarah Delawder, Tracy Robertson, Yvette Serratos, Sarah Avanesian
Apologies:	Stefanie Bryant, Steven Dorsey
Guests/Notes:	Method Staff- Amy Pinter, Method Staff- Austin Cipres, Method Representative- Cory Cavanah

1. Public Comment

1.1 Instructions for Presentations to the Board by Parents and Citizens

No public comment.

2. Opening Meeting

2.1 Roll Call

Board Members

Present:

1. Carolyn Andrews
2. Tyler Roberts
3. Gloria Vargas
4. Shannon Clark

Absent:

1. Steven Dorsey

Staff

1. Jade Fernandez
2. Jessica Spallino
3. Mark Holley
4. Yvette Serratos
5. Tracy Robertson
6. Sarah Delawder
7. Sarah Avanesian

8. Amy Pinter
9. Austin Cipres
10. Method Representative- Cory Cavanah

3. Management Reports

3.1 CEO Report

- Jessica Spallino: Updates- we have a new Director of Instruction, Sarah Avanesian, and Amy Pinter is our new Principal. We're completing our third diagnostic of the year, exceeding 95% participation. We have started enrolling for our next school year. I conducted some staff interviews for feedback, and Jade Fernandez conducted parent interviews.
- OKR update- Objectives: 1) Development (we've met this at 100%), 2) Experience (94%), and 3) Academic (75%). We're doing well in all, but our focus is on academics. We'll have an end-of-year update in June.
- Sarah Avanesian: We want to make sure we're compliant and that our students have the best academic experience. We are working on: Phase 1) Clarifying roles and processes, Phase 2) Meeting with teams, and Phase 3) Method terms and acronyms list.

3.2 CBO Report

- Mark Holley: Marketing update- 1) Method's NPS is 60 as of today, 2) we're at the highest we've ever been for enrollment (aside from the COVID year), 3) DMSA is at near capacity, 4) Method Academy, and 5) we're looking to expand our San Bernardino County connections.
- Finance update- Method's financial position has healthy reserves and has no debt. We're proposing a 3% COLA, a 403(b) match increase from 5% to 6% (in lieu of CalSTRS), no change in medical benefits aside from inflation, and an incentive pay up to 5%. We have diversified investment income.

3.3 CAO Report

Student Highlights

- Jade Fernandez: Diagnostic Window 3 for iReady- we're at 99% participation rate for English and 92% for Math.
- Dehesa Oversight- they were impressed that we have a lot of initiatives in motion where it is needed.
- Dehesa Method Sports Academy- we have now grown to 53 students.

4. Major Decisions

4.1 Edmentum Course Approval

- Sarah Delawder: We're temporarily wanting to shift to the Edmentum platform. The high school courses are A-G approved. These will replace UC Scout and SmartFox version 1 courses, until SmartFox version 2 high school courses are ready.



Edmentum Course Approval

4 Supported: Carolyn Andrews, Gloria Vargas, Shannon Clark, Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Mar 26, 2024
Mover: Shannon Clark
Second: Gloria Vargas
Outcome: Approved

4.2 CCAP Agreement with College of the Canyons

- Sarah Delawder: This is a partnership with College of the Canyons. It is dual enrollment, and we're asking to have a CCAP agreement with them. We are looking to brand it as the Method Academy. Our students would be the only ones enrolled in these courses, courses are online, there is no tuition, and they will get high school credit and college credit. There will be CTE pathways and IGETC pathways.



CCAP Agreement with College of the Canyons

4 Supported: Carolyn Andrews, Gloria Vargas, Shannon Clark, Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Mar 26, 2024
Mover: Gloria Vargas
Second: Shannon Clark
Outcome: Approved

4.3 Proposed Board Policy 5130: Graduation Requirements

- Sarah Delawder: This is about the A-G requirements, but we're not requiring a World Language or a Fine Arts. We are increasing our requirements a little, to better meet what other California high schools are requiring of their students.



Proposed Board Policy 5130: Graduation Requirements

4 Supported: Carolyn Andrews, Gloria Vargas, Shannon Clark, Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Mar 26, 2024
Mover: Tyler Roberts
Second: Gloria Vargas
Outcome: Approved

4.4 Dehesa Method Sports Academy Student-Parent Handbook

- Jade Fernandez: We only added more of the in-person, on campus behavior policy, to keep in line with Dehesa Elementary's policy.



Dehesa Method Sports Academy Student-Parent Handbook

4 Supported: Carolyn Andrews, Gloria Vargas, Shannon Clark, Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Mar 26, 2024
Mover: Shannon Clark
Secunder: Tyler Roberts
Outcome: Approved

4.5 Dehesa Method Sports Academy 2024-2025 Academic Calendar

- Jade Fernandez: There are no changes from the current school year.



Dehesa Method Sports Academy 2024-2025 Academic Calendar

4 Supported: Carolyn Andrews, Gloria Vargas, Shannon Clark, Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Mar 26, 2024
Mover: Gloria Vargas
Secunder: Shannon Clark
Outcome: Approved

4.6 Auditor Contract- CLA

- Mark Holley: It is the same firm as previously, they've done a thorough job, and the cost is \$29,140.



Auditor Contract- CLA

4 Supported: Carolyn Andrews, Gloria Vargas, Shannon Clark, Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Mar 26, 2024
Mover: Shannon Clark
Secunder: Tyler Roberts
Outcome: Approved

4.7 2nd Interim Budgets

- Cory Cavanah: This is financials through 1/31, this is our second financial report of the year. We collectively came in at a little under 1,100 ADA. We're projecting just under \$17 million for both schools in total revenue for 2023-24.



2nd Interim Budgets

4 Supported: Carolyn Andrews, Gloria Vargas, Shannon Clark, Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Mar 26, 2024
Mover: Tyler Roberts
Seconded: Gloria Vargas
Outcome: Approved

4.8 Medical Insurance Invoice Approval

- Tracy Robertson: This is to prevent invoices from sitting in SmartFox and delaying payment. We have two months of invoices for the remainder of the school year, around \$45,000 each. The 2024-25 annual amount will be provided at the June Board meeting.



Medical Insurance Invoice Approval

4 Supported: Carolyn Andrews, Gloria Vargas, Shannon Clark, Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Mar 26, 2024
Mover: Shannon Clark
Seconded: Tyler Roberts
Outcome: Approved

4.9 2024-25 Staff Compensation- Proposed COLA

- Mark Holley: We're proposing a 3% COLA, a 403(b) match increase from 5% to 6% (in lieu of ClasSTRS), no change in medical benefits aside from inflation, and an incentive pay up to 5%.



2024-25 Staff Compensation- Proposed COLA

4 Supported: Carolyn Andrews, Gloria Vargas, Shannon Clark, Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Mar 26, 2024
Mover: Gloria Vargas
Seconded: Shannon Clark
Outcome: Approved

4.10 Annual Comprehensive Health & Safety Plan Updates

- Tracy Robertson: This is our annual generic update, but there are no big changes.



Annual Comprehensive Health & Safety Plan Updates

4 Supported: Carolyn Andrews, Gloria Vargas, Shannon Clark, Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Mar 26, 2024
Mover: Tyler Roberts
Seconded: Gloria Vargas
Outcome: Approved

5. Consent Items

5.1 Confirm Minutes- 12-12-2023

Board of Directors Meeting Dec 12, 2023, the minutes were confirmed as presented.



Approval of 12-12-2023 Board Meeting Minutes

4 Supported: Carolyn Andrews, Gloria Vargas, Shannon Clark, Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Mar 26, 2024
Mover: Shannon Clark
Second: Tyler Roberts
Outcome: Approved

5.2 Check Register- December 2023-February 2024



Approval of Check Register

4 Supported: Carolyn Andrews, Gloria Vargas, Shannon Clark, Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Mar 26, 2024
Mover: Shannon Clark
Second: Tyler Roberts
Outcome: Approved

6. Discussion

6.1 2024-25 LCAP Hearing-Method Schools & Method Schools, LA

- Jade Fernandez: Based on input, we've come up with three new goals.
- LCAP Goal 1) Academic Performance: we are measuring this by our diagnostic, CAASPP, A-G completion rate, graduation rate, and ELPAC development levels.
- Goal 2) to develop an inclusive and collaborative environment: we are measuring this by how we are engaging all of our stakeholders.
- Goal 3) refine and improve the implementation of a multi-tiered system of supports. We will measure this by student attendance, classroom observation data, leadership effectiveness, and professional development.

7. Close Meeting

7.1 Close the meeting

Next meeting: Method Schools Board of Directors Meeting - Jun 13, 2024, 5:30 PM

3/26/2024 Board Meeting Recording

Link: https://methodschools.zoom.us/rec/play/AjBSVARIYGaZYKnSr-AdVlfG2yATWJHyp1jun8ULVNdFuiGw_J1Ji7F9t7zTaDpUt8jAuJ0Awl01lyq.61QgyrREyis-AYFS?canPlayFromShare=true&from=share_recording_detail&continueMode=true&componentName=rec-play&originRequestUrl=https%3A%2F%2Fmethodschools.zoom.us%2Frec%2Fshare%2F4E1xPjsuTlgWkLtSReRozw0nXmgvxc4rm_pJcHlgvfFYGKvGk3_yPR_jewk9411.oGPo_sdq4VIFOhvx

Signature: _____

Date: _____