

AGENDA



BOARD OF DIRECTORS MEETING

Name:	Method Schools Corporation
Date:	Tuesday, December 12, 2023
Time:	6:00 PM to 7:30 PM (PST)
Location:	Method Schools HQ, 38750 Sky Canyon Drive, Suite B, Murrieta, CA 92563 https://methodschools.zoom.us/j/9807801621?pwd=MVI3bjQ5YmJzN08wOHhLTUVTdndGUT09&_ga=2.112093700.1644563992.1702096176-1865057409.1688578270
Board Members:	Steven Dorsey, Tyler Roberts, Gloria Vargas, Carolyn Andrews, Shannon Clark
Attendees:	Tracy Robertson, Jade Fernandez, Stefanie Bryant, Jessica Spallino, Mark Holley, Tanaya Burnham, Yvette Serratos
Apologies:	Sarah Delawder

1. Public Comment

1.1 Instructions for Presentations to the Board by Parents and Citizens

Instructions for Presentations to the Board by Parents and Citizens

Method Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas and “Submit a Public Comment” forms are available via the link on our website on the Board Page. If you wish to speak, please fill out the form and specify the agenda item on which you wish to speak. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
Public Communication on Non-Agenda Issues: This is an opportunity for members of the audience to raise issues that are not specifically on the agenda. You will be given an opportunity to speak for a maximum of three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers requiring translation are allotted a maximum of six (6) minutes. Due to public meeting laws, the Board can only listen to your issue and not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen- requested item
2. Agenda items: To address the Board on agenda items, please specify the item on which you wish to speak on your “Public Comment”. You will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
3. Public Records: Any public records relating to an agenda item for an open session of the Board that are distributed to the Board members shall be available for public inspection at the School office. Minutes of each Board meeting will also be available at the School office.

Americans with Disabilities Act (ADA): Upon request, the School will furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate assistance in order participate in Board meetings are invited to contact Method Board Secretary Shannon Clark at sclark@methodschools.org by noon of the business day preceding the board meeting.

Translation services: Translation services are available by notifying the above school office by noon of the business day preceding the board meeting.

2. Opening Meeting

2.1 Roll Call

3. Management Reports

3.1 CEO Report

Jessica Spallino

- End of Semester Updates- [Link to Q2 Visme](#)

3.2 CBO Report

Mark Holley

- Marketing update

Supporting Documents:

3.2.a Dec-2023-CBO-report-for-board.pdf

3.3 CFO Report

Stefanie Bryant

3.4 CAO Report

Jade Fernandez

- Student Highlights
- LCAP mid-year update

Supporting Documents:

3.4.a Method SD LCAP Supplement Mid-Year Report (1).pdf

3.4.b Method LA LCAP Supplement Mid-Year Report (1).pdf

4. Major Decisions

4.1 Final Audited 22-23 Financial Statements Approval

Stefanie Bryant

Approval of Final Audited 22-23 Financial Statements Approval

Supporting Documents:

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- 4.1.a Method Schools Corporation 2023 Audit Signed Governance Communicaton (1).pdf
 - 4.1.b Method Schools Corporation 2023 Signed Final Report and Financial Statements (1).pdf
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4.2 1st Interim Budget Reports Approval

Stefanie Bryant

Approval for 1st Interim Budget Reports

Supporting Documents:

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- 4.2.a Method San Diego 2023-24 1st Interim Budget Narrative (1).docx
 - 4.2.b 2023-24 SD First Interim Budget Alternative Form and MYP - Final.pdf
 - 4.2.c 2023-24 Method SD First Interim Budget SACS Cash Flow-Final.pdf
 - 4.2.d Method Los Angeles 2023-24 1st Interim Budget Narrative (1) (1).docx
 - 4.2.e 2023-24 LA First Interim Budget Alternative Form and MYP - Final.pdf
 - 4.2.f 2023-24 Method LA First Interim Budget SACS Cash Flow.pdf
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5. Consent Items

5.1 Confirm Minutes- 9-12-2023

Consent Items: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's votes on them.

Supporting Documents:

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- 5.1.a Minutes : Method Schools- Board of Directors Meeting - 12 Sep 2023
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5.2 Check Register- September 2023-November 2023

Consent Items: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's votes on them.

Supporting Documents:

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- 5.2.a Method Schools Check Register September - November 2023.pdf
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6. Discussion

6.1 Founder Evaluations

Review 22-23 Founder evaluations

Supporting Documents:

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- 6.1.a CEO Evaluation 22-23 final.pdf
 - 6.1.b CBO Evaluation 22-23 complete.pdf
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7. Close Meeting

7.1 Close the meeting

Next meeting: Method Schools- Board of Directors Meeting - Mar 12, 2024, 8:00 PM