

CONFIRMED MINUTES

BOARD OF DIRECTORS MEETING



At the **Method Schools- Board of Directors Meeting** on **Mar 26, 2024** these minutes were confirmed as presented.

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| Name: | Method Schools Corporation |
| Date: | Tuesday, December 12, 2023 |
| Time: | 6:03 PM to 7:05 PM (PST) |
| Location: | Method Schools HQ, 38750 Sky Canyon Drive, Suite B, Murrieta, CA 92563 |
| Board Members: | Steven Dorsey, Tyler Roberts, Gloria Vargas, Carolyn Andrews, Shannon Clark |
| Attendees: | Tracy Robertson, Jade Fernandez, Stefanie Bryant, Jessica Spallino, Mark Holley, Yvette Serratos |
| Apologies: | Sarah Delawder, Tanaya Burnham |
| Guests/Notes: | Method Staff- Amy Pinter |

1. Public Comment

1.1 Instructions for Presentations to the Board by Parents and Citizens

No public comment.

2. Opening Meeting

2.1 Roll Call

Board Members

1. Carolyn Andrews
2. Tyler Roberts
3. Steven Dorsey
4. Gloria Vargas
5. Shannon Clark

Staff

1. Jade Fernandez
2. Jessica Spallino
3. Mark Holley
4. Yvette Serratos
5. Tracy Robertson
6. Stefanie Bryant

7. Amy Pinter

3. Management Reports

3.1 CEO Report

End of Semester Updates

- Jessica Spallino: Updates- we hired a Director of Instruction, we are refining our Assessment Driven Instruction, and we are starting interviews for Intervention Instruction Teachers.
- We are looking to prepare for re-authorization. Method Schools Charter expires in 2027 and Method Schools LA Charter expires in 2028. We are looking at many ways to improve our academic performance.
- For quarter 2, our Academic Objectives, Experience Objectives, and Development Objectives, all are doing pretty well overall.

3.2 CBO Report

Marketing Update

- Mark Holley: The after-hours chat is live.
- California public school enrollment is going down statewide. Method Schools enrollment is around where we want it to be and have been growing.

3.3 CFO Report

LCAP Mid-Year Review

- Stefanie Bryant: Part of the LCAP review is a budget review. We are on track on the expenditures for our LCAP goals.

3.4 CAO Report

LCAP Mid-Year Update:

- Jade Fernandez: Goal # 1- Increase academic achievement: we are working on curriculum improvement, competency-based learning development, and college and career counseling.
- Goal #2- Further develop Method's offerings and wraparound services: we are working on CTE expansion, mental health/social emotional wellness, and parent workshops.
- Goal #3- Further develop staff: we are working on coaching and mentorship, professional development, and an induction program.

4. Major Decisions

4.1 Final Audited 22-23 Financial Statements Approval

- Stefanie Bryant: We have a clean audit with no findings. Our money is being spent in all of the right places we'd like to see.



Final Audited 22-23 Financial Statements Approval

Approval of Final Audited 22-23 Financial Statements

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Dec 12, 2023
Mover: Shannon Clark
Seconder: Steven Dorsey
Outcome: Approved

4.2 1st Interim Budget Reports Approval

- Stefanie Bryant: Overall, our revenues are up, and our fund balance is still projected to end the year in a good spot. The reports have been sent out to our authorizers.



1st Interim Budget Reports Approval

Approval for 1st Interim Budget Reports

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Dec 12, 2023
Mover: Steven Dorsey
Seconder: Gloria Vargas
Outcome: Approved

5. Consent Items

5.1 Confirm Minutes- 9-12-2023

Method Schools- Board of Directors Meeting Sep 12, 2023, the minutes were confirmed as presented.



Approval of 9-12-2023 Board Meeting Minutes

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

Decision Date: Dec 12, 2023
Mover: Tyler Roberts
Seconder: Shannon Clark
Outcome: Approved

5.2 Check Register- September 2023-November 2023



Approval of Check Register

5 Supported: Carolyn Andrews , Gloria Vargas , Shannon Clark , Steven Dorsey , Tyler Roberts

0 Opposed:

0 Abstained:

| | |
|-----------------------|---------------|
| Decision Date: | Dec 12, 2023 |
| Mover: | Tyler Roberts |
| Seconder: | Shannon Clark |
| Outcome: | Approved |

6. Discussion

6.1 Founder Evaluations

- Jessica Spallino: For the next evaluations, to the June board meeting agenda, we can add a time where the evaluations can be discussed.

7. Close Meeting

7.1 Close the meeting

Next meeting: Method Schools- Board of Directors Meeting - Mar 26, 2024, 6:03 PM

Signature: _____

Date: _____

12/12/2023 Board Meeting Recording Link:

https://methodschools.zoom.us/rec/play/r0qu5iXXQPuQYdEJnl7ME_OE9X9xH4PsHJeJV0nY56A6tNFBaY55L1zExQLbRCsN9p1nPkHMqEy_dl9X.Ge3kZ_kxWyiulgmG?canPlayFromShare=true&from=my_recording&continueMode=true&componentName=rec-play&originRequestUrl=https%3A%2F%2Fmethodschools.zoom.us%2Frec%2Fshare%2FSTkFrc7LSXdMQ3V0BVnRJ9mWdVI7W0C_3abIXRKCZhr1nMOPZv2vbsAXlwXr1NOo.Na41aEK9p3kaQOrN